

Little McDonald, Kerbs and Paul Lakes Improvement District Meeting Minutes

February 5, 2016 3:00 P.M. PACC

Board Members Present: Roger Neitzke, Jim Nigg, Bill Putnam, Les Konley, Mark Plencner (electronically connected through Face Time), Dan Gleason, Joe Esser.
Absent: Ardell Wiegandt, Glenn Schreier.

Guests Present: Kevin Fellbaum, Otter Tail County Ditch Inspector/Engineer Technician, Pat Downs, Project Coordinator and Mike Opat, Project Engineer, Moore Engineering, John Shockley, attorney, Ohnstad Twichell Law Firm, Vaun Bruhn and Terry Marthaller, LID residents.

The meeting was called to order at 3:00 P.M. by chairperson Roger Neitzke

A motion was made by Bill P. with a second by Joe E. to approve the agenda, motion carried.

The January 8 minutes were approved, by a motion by Bill P. and a second by Les K. with the following correction under New Business sentence number four. \$4,136 should be changed to \$1,536.00 received from Otter Tail County as projects costs.

Ditch 25 update: Bill Putnam contacted Otter Tail County Auditor Wayne Stein with questions regarding the LID's opportunity to opt out of ditch 25. Wayne indicated that this would need to be finalized by December of 2016 for 2017. Attorney John Shockley has the procedure necessary to this. The LID Board will make a final decision before December, 2016.

429 Committee update: The committee is working, through e-mail, on a residents two questions regarding their assessment and the LID budget. Mark P. will forward the committee answer for the 429 question to Roger N. and Roger will respond to the budget question and then forward the answers to the resident.

Land Acquisition Committee update: The Committee has been corresponding with the project coordinator and engineer regarding offers. Archaeology issues on one parcel of land is being worked out with the State of Minnesota. A property line issue between three landowners is also being addressed. All offers will be made when the archaeology and property line issues are finalized.

Appraisal update: Appraisals are current

Interim finance update: Attorney John Shockley indicated that three banks have expressed interest and this item should be ready for the March meeting. It appears that a finance manager will not be necessary which will result in a cost saving.

Correspondence: A letter was sent to a resident of Kerbs Lake regarding the channel between Kerbs and Little McDonald. The connecting channel is not a part of the venting process.

NEW BUSINESS

A motion was made by Joe E. and a second by Les K. that the treasurer's report be accepted. Motion carried. Joe E. and Bill P. worked to produce a spreadsheet that will break down the LID's income and expenses and special projects. This spreadsheet will be posted on the web page and will provide an understandable view of the LID's financial status on a monthly basis.

Approve payment of bills: A motion was made by Les K. with a second by Jim N. to approve payment of bills. Motion carried.

Project Coordinator's Report: Pat reported that all offer and term sheets are prepared and ready. He is working to bring property lines into compliance with three land owners. This will require additional survey work at an estimated cost of \$5,300.00. Joe E. made a motion to move forward with the survey work. Bill P. made the second and the motion was approved. Pat also reported that the DNR requested well info within 2,500 feet of the drain site has been completed and submitted to the DNR. This is part of the Water Appropriations Permit.

Project Engineer's Report: Mike Opat continues to communicate with landowners. He is working with the State of Minnesota on archaeology fragments found on one parcel of land and how to proceed. There is a backup plan that has been developed. Permit work continues and the June, July time frame appears to be within reach.

Other: Roger N. will have Ardell W. arrange to have tent caterpillars sprayed again this spring/summer. A notice of Hearing for Variance was received from Otter Tail County for a North Little McDonald Drive resident. The LID Board does not have an objection to this variance. Roger N. closed by stating that the venting process calls for a gravity flow process for removal of water from Little McDonald Lake. The water will then be pushed over the ridge to the North and the Otter Tail River. There appears to be a misunderstanding by some residents to this process.

Motion to adjourn made by Joe E., second by Les K. Motion carried

Meeting adjourned at 4:03 P.M.

Future meetings: March 4, April 8. 3:00 P.M. at the PACC